

# *Lower Bucks County Joint Municipal Authority*

## *Board Meeting Minutes ~ May 24, 2018*

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday May 24, 2018 at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

### CALL TO ORDER

Mr. Chase, Chairman, called the meeting to order at 7:05 P.M., which was followed by the Pledge of Allegiance and a moment of silence for all of our service men and women.

### ROLL CALL

Mrs. Magro took roll call as follows:

### BOARD MEMBERS PRESENT:

James Chase  
Joseph Glasson  
Cindy Murphy  
John Monahan  
Bobbie DePalo

### BOARD MEMBERS ABSENT

Rich Altmiller

### ALSO PRESENT

Vijay Rajput, Ph.D., P.E., Managing Director  
Colleen Dunn, Finance Manager  
Debbie Magro, Administrative Secretary  
James A. Downey, III, Solicitor  
Nancy Burnell, Meter Department Supervisor  
Fred Walcott, Superintendent, WTP  
Mike Andrews, WWTP Manager, Engineering Assistant  
Phil Smythe, Field Technician/Lift Station Supervisor

### EXECUTIVE SESSION

An Executive Session was held from 6:30 P.M. to approximately 7:02 P.M. Mr. Downey reported that during the Executive Session, the following matters were discussed:

- Personnel matters
- On-going Litigation Case #2017-0414 – trial on May 7, 2018
- On-going Litigation Case #2016-2056
- On-going Litigation Case #2016-0136
- Potential Arbitration with the Union

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### **PUBLIC PARTICIPATION**

Mr. Stephen Aicher of 54 Briaroot Lane addressed the Board regarding easement issues. Mr. Aicher is asking if anything could be done regarding the letter he received pertaining to a concrete slab and shed on his property, there are also a few more that are able to be taken care of. Mr. Chase deferred to Phil Smythe, Field Technician/Lift Station Supervisor. After discussion, Mr. Glasson asked if Mr. Smythe could go to the property and check to see if there is anything Mr. Aicher can do with the concrete and shed to become in compliance. Mr. Smythe stated that once the all the other issues are resolved he will then go to the property for the re-inspection and evaluate the situation.

Mike Nye is on the Bristol Township Environmental Advisory Council. Mr. Nye stated that he is here to observe our organization. He considers the Authority the single most important organization in their review. Mr. Nye is asking that since he is not always able to be present at the meetings if he could have a copy of the minutes so he can keep up to date on what is going on in the Authority. Mr. Nye was told that they are placed on the Authority's website after they have been approved.

### **APPROVAL OF THE MAY, 2018 ACCOUNTS PAYABLE AS PRESENTED TO THE BOARD DIRECTORS.**

#### **MOTION**

Mr. Monahan made a motion, seconded by Mr. Glasson, approving the May, 2018 Accounts Payable as presented.

#### **ROLL CALL ON THE MOTION**

Mr. Monahan	Aye
Mrs. Murphy	Aye
Mr. Chase	Aye
Mr. Glasson	Aye
Mrs. DePalo	Aye

Motion carried unanimously

### **APPROVAL OF THE BOARD MEETING MINUTES OF APRIL 26 2018**

#### **MOTION**

Mrs. Murphy made a motion, seconded by Mr. Glasson, approving the Board Meeting Minutes of April 26, 2018 as presented.

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### ROLL CALL ON THE MOTION

Mr. Monahan           Aye  
Mrs. Murphy           Aye  
Mr. Chase              Aye  
Mr. Glasson            Aye  
Mrs. DePalo            Aye  
Motion carried unanimously

### MANAGING DIRECTORS REPORT

#### CONTRACT WWTP 388: DISPOSAL OF DEWATERED SLUDGE FROM THE AUTHORITY'S WASTEWATER TREATMENT PLANT

Bids were received on May 22, 2018 for the above contract. After review of the bid documents and bidder's qualification statements, it is recommended awarding Contract WWTP 388: Disposal of Dewatered Sludge from the Authority's Wastewater Treatment Plant to Waste Management located at 1121 Bordentown Road, Morrisville, PA 19067 in their bid amount of \$98.20 per ton. The duration of this contract is three (3) years. The current contract price is \$94.30/ton, an increase of \$3.90/ton

### MOTION

Mrs. Murphy made a motion, seconded by Mrs. DePalo, to award Contract WWTP 388: Disposal of Dewatered Sludge from the Authority's Wastewater Treatment Plant to Waste Management located at 1121 Bordentown Road, Morrisville, PA 19067 in their bid amount of \$98.20 per ton.

### ROLL CALL ON THE MOTION

Mr. Monahan           Aye  
Mrs. Murphy           Aye  
Mr. Chase              Aye  
Mr. Glasson            Aye  
Mrs. DePalo            Aye  
Motion carried unanimously

#### CONTRACT WTP 389: DISPOSAL OF DEWATERED SLUDGE FROM THE AUTHORITY'S WATER TREATMENT PLANT

Bids were received on May 22, 2018 for the above contract. After review of the bid documents and bidder's qualification statements, it is recommended awarding Contract WTP 389: Disposal of Dewatered Sludge from the Authority's Water Treatment Plant to Waste Management located at 1121 Bordentown Road, Morrisville, PA 19067 in their bid amount of \$98.20 per ton. The duration of this contract is three (3) years. The current contract price is \$94.30/ton, an increase of \$3.90/ton.

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### **MOTION**

Mrs. Murphy made a motion, seconded by Mr. Monahan, to award Contract WTP 389: Disposal of Dewatered Sludge from the Authority's Water Treatment Plant to Waste Management located at 1121 Bordentown Road, Morrisville, PA 19067 in their bid amount of \$98.20 per ton.

### **ROLL CALL ON THE MOTION**

Mr. Monahan           Aye  
Mrs. Murphy           Aye  
Mr. Chase             Aye  
Mr. Glasson           Aye  
Mrs. DePalo           Aye  
Motion carried unanimously

### **CONTRACT WTP 390: FURNISH AND SUPPLY HYDRATED LIME FOR LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY'S WATER TREATMENT PLANT**

Bids were received on May 22, 2018 for the above contract. Bid results are listed below:

### **Item No. 1: Hydrated Lime - Bulk Supply**

Based on review of the bid documents and qualifications, it is recommended awarding Item No. 1 Hydrated Lime – Bulk Supply to Greer Industries (Greer Lime Company) located in Morgantown, West Virginia with their bid unit amount of \$10.52/CWT or \$0.1052/lb. delivered. The current contract price is \$20.00/CWT or \$0.020/Lb. delivered.

### **MOTION**

Mrs. Murphy made a motion, seconded by Mr. Monahan, to award Item No. 1 Chlorine to Hydrated Lime – Bulk Supply to Greer Industries (Greer Lime Company) located in Morgantown, West Virginia with their bid unit amount of \$10.52/CWT or \$0.1052/lb. delivered.

### **ROLL CALL ON THE MOTION**

Mr. Monahan           Aye  
Mrs. Murphy           Aye  
Mr. Chase             Aye  
Mr. Glasson           Aye  
Mrs. DePalo           Aye  
Motion carried unanimously

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### ITEM #2: HYDRATED LIME BAGS - 50 LB. BAG

Based on review of the bid documents and qualifications, it is recommended awarding Item No. 2 Hydrated Lime Bags – 50 Lb. Bag to Carmeuse Lime and Stone Company located in Pittsburgh, Pennsylvania with their bid unit amount of \$14.50/CW or \$0.145/Lb. delivered.

### MOTION

Mrs. Murphy made a motion, seconded by Mr. Glasson, to award Item No. 2 Hydrated Lime Bags – 50 Lb. Bag to Carmeuse Lime and Stone Company located in Pittsburgh, Pennsylvania with their bid unit amount of \$14.50/CW or \$0.145/Lb. delivered.

### ROLL CALL ON THE MOTION

Mr. Monahan	Aye
Mrs. Murphy	Aye
Mr. Chase	Aye
Mr. Glasson	Aye
Mrs. DePalo	Aye

Motion carried unanimously

### REPLACEMENT OF METER MECHANICS VAN (O-5)

This is a 2011 Dodge Grand Caravan. The van has transmission and air conditioning issues. It also has a problem of stalling where you need to come to a complete stop. Considering the condition of the vehicle, safety issues and cost of repair, it is recommended replacing this vehicle. Reedman-Toll, Langhorne, PA under PA CoStar Contract No. 26-292 has supplied a quote for a 2018 RAM 1500 Promaster Cargo Van in an amount not to exceed \$37,000 with additional options including shelving, safety lights and floor protection. This is a part of the 2018 Capital Improvement Budget. Board approval is being requested for the purchase of this vehicle, not to exceed \$37,000.00 under PA CoStar Contract No. 26-292 and trade in the existing vehicle. The value of the trade in is not yet known, therefore the actual amount will be the above cost minus the trade in value.

### MOTION

Mrs. Murphy made a motion, seconded by Mrs. DePalo, to purchase a 2018 RAM 1500 Promaster Cargo Van in an amount not to exceed \$37,000, under PA CoStar Contract No. 26-292 and trade in the existing vehicle.

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**ROLL CALL ON THE MOTION**

Mr. Monahan           Aye  
Mrs. Murphy           Aye  
Mr. Chase              Aye  
Mr. Glasson            Aye  
Mrs. DePalo            Aye  
Motion carried unanimously

**CONTRACT WWTP 374: FURNISH AND PROVIDE SERVICES FOR THE REPLACEMENT OF EXISTING WATER MAINS**

The above Contract is with K.E. Seifert, Inc., and is due to expire June 21, 2018. This contract is providing services for the replacement of existing water mains. Under this contract, the Contractor assists the Authority's Field Department in the water main rehabilitation, maintenance and replacement program. There is a provision in the contract the Authority reserves the right to extend the contract period for an additional one (1) year upon written agreement by both parties. Dr. Rajput is requesting Board approval to extend Contract WWTP 374: Furnish and Provide Services for the Replacement of Existing Water Mains until September 30, 2019 with the same terms and conditions and the same unit pricing.

**MOTION**

Mrs. Murphy made a motion, seconded by Mr. Glasson, to extend Contract WWTP 374: Furnish and Provide Services for the Replacement of Existing Water Mains with K.E. Seifert, Inc. until September 30, 2019 with the same terms and conditions and the same unit pricing.

**ROLL CALL ON THE MOTION**

Mr. Monahan           Aye  
Mrs. Murphy           Aye  
Mr. Chase              Aye  
Mr. Glasson            Aye  
Mrs. DePalo            Aye  
Motion carried unanimously

**SUMMER HOURS**

Dr. Rajput stated that as in the past the Authority has offered to the Administration Personnel, as well as the clerical personnel at both plants to work summer hours. Summer Hours are Monday thru Thursday whereby the personnel work nine (9) hour days and on Fridays they work a four (4) hour day. The Administration office would close at 12:00 P.M. on Fridays. Summer hours are from Memorial Day through Labor Day.

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### Motion

Mr. Glasson made a motion, seconded by Mrs. DePalo, granting permission for summer hours to be worked for the Administration Personnel, as well as the clerical personnel at both plants. Summer hours will be from Memorial Day through Labor Day.

### ROLL CALL ON THE MOTION

Mr. Monahan           Aye  
Mrs. Murphy           Aye  
Mr. Chase             Aye  
Mr. Glasson            Aye  
Mrs. DePalo            Aye  
Motion carried unanimously

### CONTRACT C 383: FURNISH AND SUPPLY CHEMICALS FOR LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY'S WATER AND WASTEWATER TREATMENT PLANTS

Notice of Intent to Award along with all contract documents for signature have been sent to the following Contractors for completion. Once they have been returned, they will be forwarded to James A. Downey, III, Esquire for review.

Item No	Contractor
Item #1 - Chlorine	JCI Chemical
Item #2 – Sodium Potassium Zinc Polyphosphate/Zinc Polyphosphate	George S. Coyne Chemical Co., Inc.
Item #3 – Fluorosilicic Acid	Univar USA, Inc.
Item #4 – Potassium Permanganate	Univar USA, Inc.
Item #5 – Lime Slurry treatment Chemical – Calgon BLR-3715	George S. Coyne Chemical Co., Inc.
Item #6 – Powdered Activated Carbon	Thatcher Co. of NY

### WWTP 382: RESTORATION OF CONCRETE SIDEWALKS, DRIVEWAYS, CONCRETE APRONS, CONCRETE CURBS AND SITES AFFECTED BY WATER MAIN BREAKS

Notice of Intent to Award has been sent to John Fehr Company. The duration of this contract is one (1) year and could be extended for one (1) additional year if needed.

### CONTRACT WWTP 384: REPLACEMENT OF ROOFING SYSTEMS AND ASSOCIATED WORK ON VARIOUS BUILDINGS AT THE WATER AND WASTEWATER TREATMENT PLANTS.

This project involves removal, replacement and or repairing the existing roofing systems on various buildings located at the Water and Wastewater Treatment Plants. Contract documents and specifications are being prepared.

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### **CONTRACT WWTP 391: FURNISH AND DELIVER THREE (3) GRINDERS FOR THE WASTEWATER PUMP STATIONS**

This project is a part of the 2018 Capital Improvement Budget. Bid documents are being prepared for the purchase of three (3) grinders for installation at three (3) additional Wastewater Pump Stations. Bid results will be presented to the Board at the June meeting.

### **WATER DISTRIBUTION SYSTEM MAINTENANCE PROGRAM – REHABILITATION/REPLACEMENT OF EXISTING WATER MAINS – PHASE III**

As an ongoing Water Main Replacement Program under Phase III, the Authority has scheduled water main replacements at the following locations based on their conditions and water main break frequencies:

Address	Description	Approximate Start Date
Rust Hill Road	Approximately 1300 LF of Eight-Inch DIP	06/04/2018
Rose Apple Road	Approximately 1370 LF of Eight-Inch DIP	06/18/2018
Hunt Road	Approximately 1080 LF of Eight-Inch DIP	07/09/2018
Hawk Road	Approximately 1420 LF of Eight-Inch DIP	07/23/2018

### **CONTRACT NO. WWTP-381 – FURNISH AND SUPPLY STONE DURING 2018-2019 - PARTICIPATION IN THE 2018-2019 BUCKS COUNTY CONSORTIUM HIGHWAY MATERIALS JOINT BID**

Notice of Intent to Award has been sent to the Contractor along with all contract documents for signature. Once the completed documents have been received, they will be forwarded to James A. Downey, III, Esquire for review.

### **CONTRACT WWTP 376: FURNISH AND SUPPLY POLYMERS FOR LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY'S WATER AND WASTEWATER TREATMENT PLANTS**

Notice of Award has been sent to the Polydyne. The duration of this contract is two (2) years.

### **LOCAL LIMITS REEVALUATION/HEADWORK ANALYSIS – PRETREATMENT PROGRAM**

Per the requirements of the renewed NPDES permit for the Wastewater Treatment Plant and USEPA requirements, the Authority has submitted a list of the local limit parameters for the evaluation and sampling plan to USEPA and PADEP for their review and approval. We have started compiling the existing data and will schedule the required monitoring as soon as approval is received from the EPA.

### **WATER AND WASTEWATER SYSTEMS**

The average daily drinking water supplied for the month of April 2018 was approximately 7.12 MGD. The monthly average effluent flow from the Wastewater Treatment Plant was approximately 10.88 MGD for the month of March 2018.



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### SOLICITOR'S REPORT – JAMES A. DOWNEY, III, ESQUIRE

Mr. Downey stated that he has been to court the last several months. Dr. Rajput was present during one case and Phil Smythe has been there each time. He arrives timely, he's prepared he stands up in front of the judges and testifies with candor, honesty and knowledge and I would just like to thank him, without him we would not get as far as we do. The Board also thanked Phil.

### FINANCE MANAGER'S REPORT

Mrs. Dunn, Finance Manager, previously gave the Board her report to review. Mrs. Dunn added

### DISABILITY

- One employee has returned to work that was out on short term disability
- One employee will be out longer than originally anticipated

### OLD BUSINESS

Mr. Nye stated that in looking for the minutes on the Authority's website he noticed that the last newsletter that was published was in 2008. Dr. Rajput stated that the Authority is working on a newsletter. There was a newsletter posted on the website regarding Easements.

### NEW BUSINESS – 26:20

Mr. Chase informed the Board that Dr. Rajput received information that Representative Tina M. Davis is introducing legislation to form an Oversight Committee to watch municipal water and wastewater authorities. Mrs. DePalo asked if a copy of the letter can be sent to the Borough (Tullytown) when the minutes are sent over, Dr. Rajput replied, absolutely, I'll forward the email to Nancy. Mrs. DePalo added that they like everything they get, they've never gotten all this information before, so they're very happy. Mr. Chase stated that he has told them numerous times that it was available, anything that they needed and they never requested it before. A discussion ensued with Mr. Chase making the following motion:

### MOTION

Mr. Chase made a motion, seconded by Mrs. Murphy, authorizing Dr. Rajput to go on record for the Board Directors, with all interested parties, Representative Davis and anyone else that may be involved with this.

Mr. Chase – All those in favor  
Board Directors - Aye

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**PUBLIC PARTICIPATION**

There was no Public Participation.

**ADJOURNMENT**

Mr. Glasson made a motion, seconded by Mrs. DePalo, to adjourn the Board meeting at 7:35 P.M.  
Motion carried unanimously.

Respectfully submitted by:

  
Cynthia Murphy  
Secretary

CM/dm  
DPM0036