

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ October 26, 2017

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday October 26, 2017 at the Authority's Administration Building located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

EXECUTIVE SESSION

An Executive Session was held from 6:30 P.M. to approximately 7:00 P.M.

CALL TO ORDER

Mr. Chase, Vice Chairman, called the meeting to order at 7:02 P.M., which was followed by the Pledge of Allegiance and a moment of silence for all the men and women that are put in harm's way every day to protect this great country.

ROLL CALL

Mrs. Magro took roll call as follows:

BOARD MEMBERS PRESENT:

James Chase
Sandra Della-Croce
Cindy Murphy
Richard Altmiller

BOARD MEMBERS ABSENT:

Joseph Glasson
John Monahan

ALSO PRESENT:

Vijay Rajput, Ph.D., P.E., Managing Director
Colleen Dunn, Finance Manager
Debbie Magro, Administrative Secretary
Francis X Dillon, Esquire
Fred Walcott, Superintendent, Water Treatment Plant
Phil Smythe, Field Technician/Lift Station Supervisor
Mike Andrews, Engineering Assistant
Robert Serpente, Consulting Engineer

PUBLIC PARTICIPATION

Tom Horan of 74 Blueridge Drive addressed the Board regarding an easement issue that has been ongoing for a few years. Mr. Horan recently received paperwork from the Authority's Solicitor pertaining to a trial date with regards to the continuing easement issue(s). Mr. Horan further stated that he was planning on moving the shed, however some family issues came up and he was unable to take care of it at that time.

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Mr. Horan noted that the required trees were removed. Mr. Altmiller asked when he was notified. Mr. Horan believed it was 2016, Mr. Dillon, Solicitor stated it was 2013, there has also been follow-up letters. There has been a suit filed, and a notice was sent out to place this matter on a trial list, as a result there has been conversation the last couple of days with Mr. Horan. Mr. Horan added that he is also working on getting the gate installed, however the company that he is calling will not return his calls.

After further discussion the following motion was made:

MOTION

Mr. Altmiller made a motion, seconded by Ms. Della-Croce, granting Mr. Horan 30 days to comply with all issues, if not, another court date will be set.

ROLL CALL ON THE MOTION

Mr. Chase Aye
Ms. Della Croce Aye
Mrs. Murphy Aye
Mr. Altmiller Aye
Motion carried unanimously

APPROVAL OF THE OCTOBER 2017 ACCOUNTS PAYABLE AS PRESENTED TO THE BOARD DIRECTORS.

MOTION

Mr. Altmiller made a motion, seconded by Ms. Della-Croce, approving the October 2017 Accounts Payable as presented.

QUESTIONS/COMMENTS

Ms. Della-Croce questioned the following invoice(s):

Eureka Stone Quarry, Inc.
3 Invoices \$4,139.89
Stone

Dr. Rajput replied that this is for the purchase of stone mainly for the Water Main Replacement Project.

Franc Environmental
4 Invoices \$7,930.000
Invoices for SMB (Sewer Main Break) and one for cleaning various bldgs. & pits in plant.

Dr. Rajput replied that most of the invoices are services provided for the Sewer Main repairs during the sewer main lining project.

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Polydyne, Inc.

7 Invoices \$26,212.50

Dr. Rajput replied that this is for the supplies of the polymer for the Water and Wastewater Plants under the contract with Polydyne, Inc.

Rumsey

Scada System/Press Bldg.

Dr. Rajput replied that this is for the upgrade of the Scada System and electrical repairs at the Water Plant.

Tullytown Plastics

1 Invoice \$28.00

Mrs. Burnell replied that it is for the window in the Meter Garage in the addition.

Commonwealth of Pennsylvania

1 Invoice \$800.00

Dr. Rajput replied that this is for renewal of the license for the Water Plant Lab.

Commonwealth of Pennsylvania

1 Invoice \$150.00

Dr. Rajput replied that the Authority was given the incorrect amount originally. The total should have been \$950.00 for the renewal of the license for the Water Plant Lab.

Reedman Toll Auto World

1 Invoice \$24,723.00

Dr. Rajput replied that this is for the purchase of the vehicle for the Meter Department that was approved at last month's meeting.

Eastern Environmental Contractors, Inc.

1 Invoice \$96,054.70

Dr. Rajput replied that this is payment #9 for a contract pertaining to the Centrifuge Project at the Wastewater Plant.

American Express

1 Invoice to George Allen

Mr. Andrews replied that this is for a porta potty rental which is used when the Filed Crew is working on breaks.

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ROLL CALL ON THE MOTION

Mr. Chase Aye
Ms. Della Croce Aye
Mrs. Murphy Aye
Mr. Altmiller Aye – Abstain on the payment for Dumack Engineering
Motion carried unanimously with the exception of Mr. Altmiller's vote for Dumack Engineering

APPROVAL OF THE BOARD MEETING MINUTES OF SEPTEMBER 28, 2017

MOTION

Mr. Altmiller made a motion, seconded by Mrs. Murphy, approving the Board Meeting Minutes of September 28, 2017 as presented.

ROLL CALL ON THE MOTION

Mr. Chase Aye
Ms. Della Croce Aye
Mrs. Murphy Aye
Mr. Altmiller Aye
Motion carried unanimously

PRETREATMENT VARIANCES

KEYSTONE BAGELS – 8010 MILL CREEK ROAD, LEVITTOWN. TEMPORARY PERMIT F-193-2016 (03/11/2016 – 08/26/2016). NEW OWNER JAMES DRURY, PRESENT

James Drury, property owner is requesting reduced testing. After a brief discussion, the following motion was made:

MOTION

Mr. Altmiller made a motion, seconded by Ms. Della-Croce, approving the decrease in testing from quarterly to six (6) months. Return in a year for further review.

ROLL CALL ON THE MOTION

Mr. Chase Aye
Ms. Della Croce Aye
Mrs. Murphy Aye
Mr. Altmiller Aye
Motion carried unanimously

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MANAGING DIRECTORS REPORT

CONTRACT WWTP-190: WASTEWATER TREATMENT PLANT SCADA SYSTEM UPGRADE

As part of the ongoing installation and upgrade of the SCADA System at the Wastewater Treatment Plant, the upgrade to the existing PLC's, VFD's and connecting all equipment and process controls to the SCADA System is continuing. It has been discovered that the existing PLC's for the Dissolved Air Floatation System (DAF) is outdated and are not compatible with the new SCADA software. A quote was obtained from Rumsey Electric Company under PA Costars Contract No. 008-189. The total cost of the required hardware to convert the DAF PLC-5 to CLX hardware is \$64,179.00 minus credit incentives of \$4,000. For the upgrade of the existing products from the Rockwell Company. Dr. Rajput is requesting Board approval for the purchase of the required hardware for the conversion and replacement with a cost not to exceed \$65,000.

MOTION

Mr. Altmiller made a motion, seconded by Mrs. Murphy, to approve the purchase of the required hardware to convert the DAF PLC-5 to CLX hardware with a cost not to exceed \$65,000 per PA COSTAR Contract No. 008-189 from Rumsey Electric Company.

ROLL CALL ON THE MOTION

Mr. Chase	Aye
Ms. Della Croce	Aye
Mrs. Murphy	Aye
Mr. Altmiller	Aye

Motion carried unanimously

CONTRACT WWTP-376: FURNISH AND SUPPLY POLYMERS FOR THE WATER AND WASTEWATER TREATMENT PLANTS

Bid proposals were received on October 19, 2017 for the above Contract. As per the requirements of the specifications, the Contractors will be notified to schedule and conduct a plant scale testing to demonstrate the application of the proposed products. Based on the results, the lowest responsible bidder will be determined and presented to the Board for award.

A-38: ELECTRIC SUPPLY AGREEMENT

The agreement was executed with Constellation NewEnergy, Inc. with a price of \$0.04630/Kwh. The duration of this contract is two (2) years. This price is lower than expected, therefore the Authority could realize an estimated savings of \$79,522 during 2018 or a total estimated savings of \$159,044 during the term of this agreement.

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OPERATING BUDGET AND CAPITAL IMPROVEMENT BUDGET

A draft of the 2018 Operating Budget for 2018 was submitted to the Board for review and adoption consideration at the November meeting.

WATER PLANT LABORATORY

On November 9, 2017, PADEP Bureau of Laboratory will be conducting an assessment of the Authority's Water Treatment Plant Laboratory in accordance with PADEP Chapter 254. This is generally conducted every three (3) years.

CONTRACT WWTP-377: FURNISH AND DELIVER ROCK SALT (SODIUM CHLORIDE) FOR THE 2017-2018 SEASON THROUGH THE BUCKS COUNTY CONSORTIUM SALT BID

A Notice of Intent to Award has been issued to Morton Salt, Inc. This contract will run through September 30, 2018.

CONTRACT WTP-375: FURNISH AND SUPPLY FERRIC CHLORIDE TO LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY'S WATER TREATMENT PLANT

A Notice of Intent to Award has been issued to Kemira Water Solution, Inc. Once all documents have been executed, a notice to proceed letter will be issued.

REPLACEMENT OF METER DEPARTMENT VEHICLE 0-2 WITH A NEW VEHICLE UNDER PA COSTAR CONTRACT

The new 2017 Ram Promaster City Cargo Van has been purchased to replace the 2007 Ford Explorer from Reedman Toll Brothers (PA Costars Vender # 475442) under PA CoStar Contract No. 25-292. The Authority was able to trade in the 2007 Ford Explorer for \$2,500 bringing the new vehicle total to \$24,723.

FURNITURE FOR BOARD ROOM AND MANAGING DIRECTOR'S OFFICE

The furniture for the new Board Room and Managing Director's office is expected to be delivered within the next four (4) weeks.

LEAD AND COPPER RULE – MATERIALS EVALUATION OF THE WATER DISTRIBUTION SYSTEM

Per the requirements of PADEP Lead and Copper Rule (LGR), a Lead and Copper Tap Sample Site Location Plan and material Evaluation Investigation worksheet on PADEP templates for the lead and copper tap monitoring conducted by the Authority, was completed and submitted to PADEP.

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CONTRACT WWTP-369: INSTALLATION OF CURED-IN-PLACE SANITARY SEWER LINING IN VARIOUS LOCATIONS – PHASE V – LBCJMA WASTEWATER COLLECTION SYSTEM, LEVITTOWN, PENNSYLVANIA

Under Phase V of this contract, approximately 39,531 feet of 8" sewer mains have been lined (CIPP). There are several spot repairs that are being made by the Authority's Field Crew to facilitate the installation of CIPP.

WATER DISTRIBUTION SYSTEM MAINTENANCE PROGRAM – REHABILITATION AND REPLACEMENT OF EXISTING WATER MAINS – PHASE III

Under Phase III of the ongoing Water Main Replacement Project, approximately 6,822.5 lineal feet of water mains have been replaced and installed to date in 2017. Considering repeated main breaks occurring, two just within the last week, we are scheduling replacement of the water main on Butternut Road on an emergency basis.

UPGRADE OF THE SCADA SYSTEM AT THE WATER TREATMENT PLANT

Upgrade of the existing computers and SCADA System at the Water Treatment Plant has started. The project is being completed in phases.

TELEPHONE SYSTEM UPGRADE

KDI has completed the telephone upgrade at the Water Treatment Plant. We will now move to the next phase of linking all the three (3) locations so that calls can be transferred from one location to the other.

PHOTOIONIZATION ODOR CONTROL SYSTEM – PADEP PLAN APPROVAL APPLICATION FOR THE KENWOOD PUMP STATION

Preparation is ongoing for the PADEP required Plan Approval Application of the proposed Photoionization Odor Control System to replace the existing Chemical Scrubber. The completed plan approval application package will be submitted to PADEP for their approval.

CONTRACT WWTP-366: FURNISH AND DELIVER THREE (3) GRINDERS FOR THE WASTEWATER PUMP STATIONS

The grinders that were installed at Birch Valley Pump Station, Art Carney Pump Station and Mill Creek Pump Station are all up and operational.

WASTEWATER TREATMENT PLANT LABORATORY

The approval letter from PADEP for the complete restoration of the Authority's Wastewater Treatment Plant Lab Accreditation has been received.

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NPDES PERMIT RENEWAL FOR THE WASTEWATER TREATMENT PLANT

The Authority has received a final draft of the renewed NPDES permit for the Wastewater Treatment Plant from PADEP. As per NPDES requirements, Public Notice has been posted at the Administration Building and the Wastewater Treatment Plant.

WATER AND WASTEWATER SYSTEMS

The average daily drinking water supplied for the month of September 2017 was 6.984 MGD. The monthly average effluent flows from the Wastewater Treatment Plant was approximately 6.60 MGD for the month of August 2017.

NOVEMBER/DECEMBER BOARD MEETINGS

Due to the upcoming holidays, Dr. Rajput informed the Board that the Board Meeting for November and possibly December will need to be re-scheduled.

After a brief discussion, the following motion was made:

NOVEMBER BOARD MEETING

MOTION

Mrs. Murphy made a motion, seconded by Mr. Altmiller, to reschedule and advertise the November Board Meeting. The meeting will be rescheduled from Thursday November 23rd to Thursday November 30th. 7:00 P.M. at the Administration Building.
Motion carried unanimously.

DECEMBER BOARD MEETING

The December 28th Board Meeting will remain the same.

SOLICITOR'S REPORT

Mr. Dillon reported that during the Executive Session, legal issues were discussed. In that regard he has been working with the staff to step up enforcement of the Authority's easement issues. Letters have been sent for priority issues and the Authority is receiving some responses as indicated tonight. The Authority has also received notification that some issues have been taken care of, re-inspections will be done to ensure that the issue(s) have been taken care of properly.

FINANCE MANAGER'S REPORT

Mrs. Dunn, Finance Manager, previously gave the Board her report to review.

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OLD BUSINESS

There was no old business presented to the Board.

NEW BUSINESS

There was no new business presented to the Board.

PUBLIC PARTICIPATION

There was no Public Participation.

ADJOURNMENT

Mr. Altmiller made a motion, seconded by Mrs. Murphy, to adjourn the Board meeting at 7:30 P.M.
Motion carried unanimously.

Respectfully submitted by:



Sandra Della-Croce
Secretary

DM/
DPM0023