

Lower Bucks County Joint Municipal Authority

Board Meeting Minutes ~ May 28, 2015

Revised pages 12, 13, 14 & 15

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday, May 28, 2015 at the Authority's Administration office located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Executive Session

An Executive Session was held from 6:00 P.M. to 7:00 P.M. Mr. Downey will advise during his report.

Call to Order

Mr. Glasson, Chairman, called the meeting to order at 7:10 P.M., which was followed by the Pledge of Allegiance and a moment of silence.

Introduction of Newly Appointed Board Director

Mr. Glasson introduced Cynthia Murphy from Bristol Township, and welcomed her as a newly appointed Authority Board Director. Mrs. Murphy will complete the term vacated by the late Bob Lewis.

Roll Call

Mrs. Keyser, Secretary, took roll call as follows:

Board Members Present: James Chase
Janet Keyser
Rich Altmiller
Joseph Glasson
Sandra Della-Croce
Cynthia Murphy

Also Present: Vijay Rajput, Ph.D., P.E., Managing Director
James A. Downey, III, Solicitor
Nancy Burnell, Supervisor, Meter Dept.
Fred Walcott, Acting Superintendent - WFP
Phil Smythe, Field Technician
Mike Andrews, Engineering Assistant
Bob Serpente, Consulting Engineer

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Public Participation

Joseph Forgione – 56 Peachtree Lane reiterated everything from last month's meeting regarding his home. Mr. Forgione informed the Board that the shed, concrete, bushes and trees have been removed. Mr. Forgione is again asking for a waiver as his settlement date to sell his home is in two (2) weeks.

Mr. Altmiller stated that the addition sits three feet from the Authority's sewer line, It is on the easement and it is a sand area. If the Authority were to grant a waiver, especially knowing that this situation exists, and the sewer line breaks and backs up into other homes, the Authority is then liable for damages. Mr. Altmiller advised Mr. Forgione that he should go to Falls Township with this issue. Mr. Forgione replied that he has gone there and is waiting for a reply. Mr. Forgione's Attorney stated that he is not looking for a blanket waiver, just a resolution, outside of Mr. Forgione suing the Authority. He is trying to work every way he can, but if he knocked down that side of the house there could be structural damage and they could lose a lot of money. He stated that he did everything right Mr. Chase responded that unfortunately he did not do everything right. There was a plot plan that showed an easement and he never checked it out or made sure someone else did. Mr. Forgione's attorney feels that the Authority is not on good ground. Mr. Downey, the Authority's Solicitor stated that Municipal Easements are as good as gold.

After further discussion, Mr. Glasson stated that Mr. Downey was looking into several options and asked him to explain. Mr. Downey explained that there are three (3) options for the Authority. One is to refuse to grant any kind of change. Second, is to offer a blanket waiver. The first has issues, as Mr. Altmiller and Mr. Chase have pointed out. The second has serious issues. The Authority already has a law suit with a resident from Bristol Township, which is similar to this situation. The third choice, which is bad for everyone is an old agreement that was discussed with Mr. Smythe several times that was drafted in the early 60's by Herbert Hale, the Supervisor at the Wastewater Treatment Plant. Written permission would be issued to the homeowner allowing them to install a swimming pool, etc., not on the line but next to the easement with the understanding that if something had to be done, it was the owner's responsibility to remove the offending item. If the homeowner failed or refused to do so, the Authority would remove it at the cost to the homeowner. This option as I understand it has caused considerable problems. As in any compromise, it is bad for both the Authority and the homeowner. It leaves an easement violation tact and it is open-ended so if something happens, where the Authority needs to remove the swimming pools, sheds, additions, etc. and the homeowner has one of those agreements, therein lies the problem. The second option, which Mr. Forgione's attorney is asking for, would set a precedent.

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Mr. Smythe stated that the Authority falls under Act 11. We have had EPA Auditors tell us emphatically that if even a small amount of sewage gets into the ground the Authority is in violation and will be fined. Some other States are now including easements. Keeping easements clear is part of the NPDES Permits. Dr. Rajput added that the Authority is already required to do this.

There was no further discussion on this issue.

Approval of the May 2015 Accounts Payable as Presented to the Board Motion

Mr. Altmiller made a motion, seconded by Mr. Chase, to approve the May 2015 accounts payable as presented.

Questions/Comments

Mr. Altmiller inquired about the following invoice(s):

Security Products

Invoice # SI-300449

Amount: \$945.55

Camera, Dome, Converter/Security

Mr. Altmiller wanted to know where this equipment was. Mr. Chase stated that the Purchase Order has a W on it, which indicated it is for the Water Filtration Plant and that it is a replacement.

AV Construction

Invoice # 02282

Amount: \$3,400.00

Replace three (3) windows in Digester Bldg.

Mr. Altmiller is questioning the labor cost for three (3) windows. Mrs. Keyser added that she remembers a conversation with the Director last year that the windows were to be done in house. Dr. Rajput replied that the installation is somewhat difficult to install they are custom made. Mr. Altmiller reviewed the invoice, Mrs. Keyser asked Mike Andrews if there were three (3) quotes attached to the invoice with him responding yes. Mrs. Magro presented the invoice to the Board and there were no other quotes attached to the invoice or purchase order. Mrs. Keyser asked Mike who the other vendors were that submitted quotes. Mike Andrew's could not remember who the vendors were.

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James A. Downey, III
Invoice #135269
Amount: \$3,342.75

Mr. Altmiller asked Mr. Downey if the portion of his bill that states: Telephone call from Board Member regarding various matters pertains to the current council president (the Authority's current Chairman), Mr. Downey replied yes. Mrs. Keyser added that any Board Member has the right to contact the Solicitor if they feel the need to.

Premier Door Frame and Hardware
Invoice #: 9050373 9050416
Amount: \$3,959.30
Replacement windows & frames, Digester, Door FE

Mr. Altmiller again stated that he feels that the Authority needs to obtain more quotes and possibly not using Contractors that we have previously used if they are charging outrageous prices.

Ms. Della-Croce inquired about the following invoice(s):

Louis Polaneczky, CPA LLC
Invoice #: 2015 Progress Bill
Amount: \$2,062.50
Professional Services – May 2015

Dr. Rajput explained that he is working on the Audit for the Authority.

Mark's Door Service LLC
Invoice #: 15084
Amount: \$9,075.00
Replace rotted doors Grit & DAF Bldg.

Mike Andrews, Engineering Assistant explained that the doors are fiberglass and are very expensive.

Mr. Altmiller stated that he feels that we need to obtain better bids on some of these items because some of the prices are ridiculous.

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PECO Energy

Invoice #: 4/15 Wtr/Swr/LS/Ad

Amount: \$16,637.12

4/2015 – Wtr – Swr – Lift Stns – Admin

Dr. Rajput explained that this is the Authority's monthly electric bill for the Water Treatment Plant, the Wastewater Treatment Plant, Lift Stations and the Administration Building.

Willow Tree Service, Inc.

Invoice #: HA43738

Amount: \$6,800.00

Easement/Tree Removal/Loan Agreement for 23 Upland Road

Ms. Della-Croce asked how many trees were removed. Mrs. Marterella informed the Board that the customers are the ones that choose which tree service to use and usually the invoice is not itemized.

Mr. Altmiller stated that you could have a homeowner who is not too happy that they have to have the trees removed in the first place; they get a friend or someone to remove the tree(s). It could be a \$1,600 invoice, and they submit a \$2,300 invoice to the Authority. Then the Authority pays the contractor and the next thing you know they default on their payments as we are having many people doing and we have already put all that money out. Mrs. Marterella added that from her end, before anything is paid she makes sure that she receives a W9 form from the tree service otherwise they are not paid.

Zellis Law, LLC

Invoice #: 4/13/15 Legal Svc.

Amount: \$2,277.00

Legal Services 06/30/2014 – 04/09/2015

Mr. Downey replied that he is the person that the Authority retained who is a retired Deputy District Attorney.

Mrs. Keyser inquired about the following invoice(s):

Benjamin Franklin Plumbing

Invoice #: 360699

Amount: \$509.00

53 Kenwood Dr. N – Restored water service line for school

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Mrs. Keyser stated that she is not questioning the vendor. Mrs. Keyser went on to say that approximately two (2) weeks ago several school district employees informed her that there was a sewer overflow at the back of John Fitch School. They had school district employees there with a backhoe as well as another company. There was two (2) incidents that occurred within weeks of each other.

Dr. Rajput replied that this is for the water line. There was something wrong with the meter and the water line was clogged. Nancy Anderson, Meter Department Supervisor, stated that she received a call from 53 Kenwood Drive North at 4:30 PM. After speaking with the homeowner, she discovered that the Contractors for Benjamin Franklin School connected 53 Kenwood Dr. N and 47 Kenwood Dr. N water laterals to the new 8" water main that was run for the school. Mrs. Burnell went back to the property and customer still had no water. Called the Water Plant and someone came out to the property and they replaced the meter. Customer still had no water at 5:45 PM. Mrs. Burnell then called Benjamin Franklin Plumbing to see if they could restore water to this property. When Benjamin Franklin went to the property the house was filled with debris. They had to unclog everything, as well as replacing a faucet. This bill has been submitted to the Contractors.

Mrs. Keyser has no problem with that but going back to John Fitch School and the sewage spill. John Fitch School had 2 sewer back-ups. School district employee's were covering the sewage that was running outside in the ball field and grass with dirt. They were actually told to just cover it up with dirt. Sewage also went into the creek district was going to. Mrs. Keyser stated that a parent advised her that the Health Department was called sure if the. It has happened twice and Mr. Glasson and Mrs. Keyser are both aware of the situation. Mrs. Keyser said my question is how do we handle this? Mr. Glasson added that this is a private school district line, although it connects into the Authority's system on Stonybrook Drive, the backup was the school district's not the Authority's.

Fidelity Burglar & Fire Alarm Co., Inc.

Invoice #: 203131

Amount: \$312.50

Repair gate reader software issues and replace batteries

Dr. Rajput replied that this is a new company that is being used at the Wastewater Treatment Plant. Mrs. Keyser asked if they are giving the Authority a better price than the previous vendor. Dr. Rajput replied that they gave a better price and service then the previous vendor.

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Municipal Maintenance

Invoice #: 71318

Amount: \$24,490.00

Emergency Repair River Rd. PS Piping

Mrs. Keyser stated that the past year or so the Authority is calling Municipal Maintenance in to work at the pump stations quite a bit and asked why. Phil Smythe, Field Technician, stated that this was an emergency repair to Millcreek Pump Station and normal repairs to North Park Pump Station requiring the rental of a Vactor Truck/operator and that it has been a problem and there was no time to get to it and it became an emergency. Mrs. Keyser stated that normally the pump station mechanic and operator would do this work.

Esther Lelinski

Invoice #: 2015 Occupational

Amount: \$200.00

2015 1st Qtr. Occupational Privilege Tax

Mr. Altmiller explained that Ms. Lelinski is the Occupational Privilege Tax collector.

Roll Call

Mr. Chase	Aye
Ms. Della-Croce	Aye
Mrs. Keyser	Aye
Mr. Altmiller	Aye
Mr. Glasson	Aye (abstain from voting on the invoice for Benjamin Franklin Plumbing)
Mrs. Murphy	Aye

Motion carried

Approval of the April 23, 2015 Board Meeting Minutes as Presented to the Board

Motion

Mr. Chase made a motion, seconded by Mr. Altmiller, to approve the April 23, 2015 Board Meeting Minutes as presented.

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Roll Call

Mr. Chase Aye
Ms. Della-Croce Aye
Mrs. Keyser Aye
Mr. Altmiller Aye
Mr. Glasson Aye
Mrs. Murphy Abstain (was not present for the April 23rd meeting)
Motion carried 5 Aye votes – 1 Abstention

Pretreatment Variances

Gerome's Sausage – 934 Woodbourne Road, Levittown – Permit No. F193-2015 (03/16/2015 – 08/21/2015) - Facility is requesting a reduction of their 50 lb. internal grease trap from quarterly testing to semi-annual testing.

Motion

Mr. Altmiller made a motion, seconded by Mr. Chase, granting permission to Gerome's Sausage to go to semi-annual testing.

Roll Call

Mr. Chase Aye
Ms. Della-Croce Aye
Mrs. Keyser Aye
Mr. Altmiller Aye
Mr. Glasson Aye
Mrs. Murphy Aye
Motion carried unanimously

Uncle Bill's Country Market – 55 Highland Park Place Levittown – Permit No. F039-2014 (03/30/2014 – 03/29/2015)

Facility is requesting a reduction of their exterior grease trap from quarterly testing to semi-annual testing for oil and grease.

Motion

Mr. Chase made a motion, seconded by Mr. Altmiller, that the Board deny the request for Uncle Bill's Country Market to be decreased from quarterly to semi-annual testing.

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Roll Call

Mr. Chase Aye
Ms. Della-Croce Aye
Mrs. Keyser Aye
Mr. Altmiller Aye
Mr. Glasson Aye
Mrs. Murphy Aye
Motion carried unanimously

Pasquale's Sports Bar & Pizzeria – 9078 Mill Creek Road Levittown. Permit No. F051-2013 (10/10/2013 – 10/09/2014). Facility was issued a NOV on 01/12/2015 for exceeding O&G on 12/31/2014. A Compliance Order was issued on 02/20/2015 for failure to submit the permit required O&G analysis within 30 days. A Show Cause was issued on 03/20/2015 requiring the facility to attend the 04/23/2015 Board Meeting to address the violations with the Board Directors. *Sampled on 05/06/2015 and failed O&G – NOV issued 05/15/2015.

Motion

Mr. Altmiller made a motion, seconded by Mr. Chase, advising the Pretreatment Coordinator to proceed to the next step, which is termination.

Questions/Comments

Mrs. Wallover, Pretreatment Coordinator, asked the Board if they wanted her to proceed with termination since the facility has a sample date scheduled. Dr. Rajput feels that the Board should wait until the next analysis is completed and Mrs. Wallover has the results.

Mr. Altmiller rescinded the motion and opted to table any decisions until the June 17th Board Meeting.

Blue Fountain Diner – 2029 Eat Lincoln Highway Langhorne – Permit No. F007-2014 (03/17/2014 – 03/16/2015) Facility was issued a NOV on 09/02/2014 for failure to submit an acceptable Engineering Report for the installation of an exterior two compartment baffled grease trap, as well as seal floor drains and disconnect condensate discharges from the sanitary sewer. A Compliance Order was issued on 01/05/2015 for failure to submit the required Engineering Report. A Show cause was issued on 03/20/2015 requiring the facility to attend the 04/23/2015 Board meeting to address the violations with the Board Directors.

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Motion

Mr. Altmiller made a motion, seconded by Mr. Chase, to compel the owner of the Blue Fountain Diner to return with more information to the next Board Meeting that is scheduled for Wednesday June 17th.

Roll Call

Mr. Chase Aye

Ms. Della-Croce Aye

Mrs. Keyser Aye

Mr. Altmiller Aye

Mr. Glasson Aye

Mrs. Murphy Aye

Motion carried unanimously

Billy's Bagels – 8010 Mill Creek Road, Levittown – Temporary Permit No. F193-2015

(03/16/2015 – 08/21/2015) Facility was recently sold and the new is requesting a variance from the exterior 1,000 gallon baffled two (2) compartment grease trap and be granted approval to continue to use the existing 25 gallon internal grease trap.

Mrs. Wallover informed the Board that the new owners have yet to submit any drawings or reports. Mrs. Wallover added that in her opinion a new owner should never piggyback on the previous owner's history wether it is good or bad.

Motion

Mr. Chase made a motion, seconded by Ms. Della-Croce to deny the waiver now due to lack of information. The property owner and or the business owner is to come back to the Board at their June 17th meeting.

Roll Call

Mr. Chase Aye

Ms. Della-Croce Aye

Mrs. Keyser Aye

Mr. Altmiller Aye

Mr. Glasson Aye

Mrs. Murphy Aye

Motion carried unanimously

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Managing Director's Report

Contract WWTP-357: Furnish and Provide Services for Replacement of the Existing Water Mains

Bids were opened on May 20, 2015 for the above contract. There was only one (1) bidder K.E. Seifert, Inc. 155 N. Green Street, Langhorne, PA. In a letter dated May 20, 2015 Mr. Seifert, President, informed the Authority that they misinterpreted and made errors in unit prices for items 6,7,8,9, and 10. These items did not include the price for backfilling the trench. K.E Seifert, Inc. has submitted the corrected unit pricing for the above items. The contractor has all required qualifications and capability to furnish and provide the required services for this project. After discussion with Mr. Downey, his opinion is that we proceed with awarding this contract with corrections. It is recommended awarding the above contract with the corrected unit prices as stated in the letter dated May 20, 2015.

Questions/Comments

Mr. Altmiller feels that once the bid was opened and Seifert found out he was the only bidder that he came back and changed his numbers. Mr. Downey replied that it had been explained to him that it was an obvious mistake and in such a circumstance with it being so obvious, the Authority cannot take advantage of it. Mr. Altmiller asked how it was an obvious mistake. Dr. Rajput stated that when he wrote the specs for this contract he wanted two (2) separate bids one with and one without backfilling the trench, if you look at the pricing his price was the same with and without backfilling the trench. Mr. Chase added that Dr. Rajput saw the error and informed Mr. Seifert about it. Mr. Altmiller then asked where the mistake(s) were in the contract. Dr. Rajput replied items 6; 7; 8; 9 and 10. Mr. Chase asked that since this was a bid item, and the bid was not proper, aren't we required to refuse all bids and re-bid the contract, are we legally allowed to do it. Mr. Downey replied yes you are because we "The Authority" pointed out the mistake. After further discussion, the following motion was made to award Contract WWTP-357: Furnish and Provide Services for Replacement of the Existing Water Mains per the unit bid pricing and with the changes to items 6,7,8,9, and 10.

Motion

Mr. Altmiller made a motion, seconded by Mr. Chase, to award Contract WWTP-357: Furnish and Provide Services for Replacement of the Existing Water Mains with changes to Items 6; 7; 8; 9 and 10 to K.E. Seifert, Inc. 155 N. Green Street, Langhorne, PA. per the bidding prices.

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Roll Call

Mr. Chase Aye
Ms. Della-Croce Aye
Mrs. Keyser Aye
Mr. Altmiller Aye
Mr. Glasson Aye
Mrs. Murphy Aye
Motion carried unanimously

Contract WWTP-358: Installation of Cured-In-Place Sanitary Sewer Lining in Various Locations Phase IV

Bids were opened May 26, 2015 for the above contract. Bid results are listed below.

Bidder	Total Base Bid Amount
US Pipelining Langhorne, PA 19047	\$1,207,580.00
AM-Liner East, Inc. Berryville, VA 22611	\$1,314,545.00
IPR Northeast, LLC Beltsville, MD20705	\$1,343,256.88
All State Power Vac Rahway, NJ 07065	\$2,056,670.60

The bid submitted by the apparent lowest bidder, US Pipelining LLC, D/B/A US Sewer was found to be incomplete. After discussion with the Company's President, Jeremy Bowman, Mr. Bowman elected to rescind their bid. Since AM-Liner East, Inc. has been determined to be the lowest responsible bidder and has all the required qualifications, it is recommended awarding Contract WWTP-358: Installation of Cured-In-Place Sanitary Sewer Lining in Various Locations Phase IV to AM-Liner East, Inc. Berryville VA 22611 for a total base bid amount of \$1,314,545.

Motion

Mr. Altmiller made a motion, seconded by Mr. Chase, to award Contract WWTP-358: Installation of Cured-In-Place Sanitary Sewer Lining in Various Locations Phase IV to AM-Liner East, Inc. Berryville VA 22611 for a total base bid amount of \$1,314,545.

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Mr. Chase Aye
Ms. Della-Croce Aye
Mrs. Keyser Aye
Mr. Altmiller Aye
Mr. Glasson Aye
Mrs. Murphy Aye
Motion carried unanimously

Cleaning and Removal of Anaerobic Sludge from Anaerobic Digester #2

A Notice to Proceed has been issued to Evoqua Company for removal of the existing Duo Deck Floating Cover and furnishing and installing a new Duo Deck Floating Cover and Gas Recirculation System on Anaerobic Digester #2. This does not include removal of the existing sludge. One cost effective method of sludge removal and cleaning is to pump sludge from the digester to the inlet of the Authority's DAF System. This will require renting a vacuum truck with the required workforce. Once the digester is empty and the existing floating cover has been removed, the conditions of the digester walls and piping will be surveyed and repaired on an as needed basis.

A proposal was received from FRANC Environmental, Inc. for providing the required trained work force and equipment on a unit price basis. FRANC Environmental, Inc. is also the current contractor for the removal and disposal of liquid sludge from the Authority's Water Treatment Plant. The work is considered maintenance and does not involve any addition or modification to the existing system. It is recommended accepting the unit cost proposal submitted by FRANC Environment, Inc. for the required cleaning of Digester No. 2.

Motion

Mr. Altmiller made a motion, seconded by Mr. Chase, to accept the unit cost proposal prepared by FRANC Environmental, Inc. for the Cleaning and Removal of Anaerobic Sludge from Anaerobic Digester #2.

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Mr. Chase Aye
Ms. Della-Croce Aye
Mrs. Keyser Aye
Mr. Altmiller Aye
Mr. Glasson Aye
Mrs. Murphy Aye
Motion carried unanimously

PECO Smart Equipment Incentives – Act 129 Program Energy Savings Credit Rebate

The completed application has been submitted and approved by PECO for the Wastewater Treatment Plant project to replace the inefficient lighting with more efficient lighting. The application for the Water Treatment Plant is now being prepared. Incentives will be reduced by approximately 20% for applications received prior to June 1, 2015. United Electric Supply has submitted a quotation per the PA State Co-Stars qualifications #008-064/#030-001 for both the Wastewater and Water Treatment Plants.

The total price quoted for lighting retrofit for the Wastewater Treatment plant is \$124,912.58 and the cost for the Water Treatment Plant is \$89,560.50. In addition, the Authority is anticipating a significant annual savings in terms of load reduction. It is recommended purchasing all lights and fixtures from United Electric Supply in an amount not to exceed \$214,473.08 under the PA State Co-Star Contract as well as approval to complete and execute the Final Application Agreement with PECO.

Motion

Mr. Altmiller made a motion, seconded by Mrs. Murphy, to accept the purchasing of all lights and fixtures from United Electric Supply in an amount not to exceed \$214,473.08 under the PA State Co-Star Contract, as well as approval to complete and execute the Final Application Agreement with PECO.

Roll Call

Mr. Chase Aye
Ms. Della-Croce Aye
Mrs. Keyser Aye
Mr. Altmiller Aye
Mr. Glasson Aye
Mrs. Murphy Aye
Motion carried unanimously

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Purchase of One (1) Grinder for the Dissolved Air Floatation Building

There has been an increased problem with rags in the digester and centrifuge. In order to minimize this problem, it has been determined that as a first step we need to control the rags from entering the digesters from the DAF Building by installing a grinder ahead of the pump that conveys the thickened sludge to the digesters. Quotations are listed below.

Supplier	Total Quoted Amount
Franklin Miller	\$17,900
JWC	\$18,639
Grundfos	\$19,000

Franklin Miller submitted the lowest proposal for \$17,900. Currently, we have several grinders manufactured by Franklin Miller, which are performing well. It is recommended purchasing one (1) grinder from Franklin Miller for \$17,900. The grinder will be installed in-house.

Motion

Mr. Altmiller made a motion, seconded by Mr. Chase, to accept the purchase of one (1) Grinder for the Dissolved Air Floatation Building from Franklin Miller in the amount \$17,900.00.

Roll Call

Mr. Chase Aye
Ms. Della-Croce Aye
Mrs. Keyser Aye
Mr. Altmiller Aye
Mr. Glasson Aye
Mrs. Murphy Aye

Motion carried unanimously

Contract WWTP-356: Furnish and Install Duo Deck Floating Cover and Gas Recirculation System on Anaerobic Digester No. 2 at the Wastewater Treatment Plant.

Notice to Proceed has been issued to the contractor and all required bonds and insurance certificates have been received.

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Contract WWTP-360: Purchase of One (1) Heavy Duty Dump Truck with Stainless Steel Dump Body under Costar Contract #025-008 Municipal Work Vehicles.

A purchase order has been generated to order the above truck. Delivery is scheduled during the month of October 2015.

Contract WWTP-355: Furnish and Supply Crushed Stone Aggregate to LBCJMA thru the Bucks County Consortium of Municipalities

Notice to Proceed has been issued. The duration of this contract is one (1) year.

Contract WTP-359: Furnish and Install Second Sludge Dewatering Centrifuge

Contract documents and specifications are being prepared for the purchase and installation of one (1) centrifuge.

WTP-354: Disposal of Dewatered Sludge From The Authority's Water Treatment Plant

Notice to Proceed has been issued. The duration of this contract is two (2) years.

Contract WWTP-353: Disposal of Dewatered Sludge from the Authority's Wastewater Treatment Plant

Notice to Proceed has been issued to the contractor. The Authority's is waiting for executed contract documents along with the required Bonds and Insurance Certificates.

2014 Annual Water Quality Report

In compliance with the requirements of the Safe Drinking Water Act 1996 Amendments relating to the Consumer Confidence Reports, the Authority is in the process of completing their Water Quality Report for the reporting year of 2014.

PA Turnpike/I-95 Interchange Project – Relocation of a Water Main and Sanitary Sewer Forcemain

Mike Andrews and Phil Smythe are coordinating the water main and the Laurel Bend sewer force main with the PA Turnpike Commission's contractors.

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Solicitor's Report – James A. Downey, III, Esquire

Mr. Downey reported that an executive session was held from 6:00 P.M to 6:43 P.M. at which time pending litigation, litigation and collection matters were discussed. Mr. Downey is requesting two (2) motions be made as follows:

Motion – Tree Loan Balances

Mrs. Murphy made a motion, seconded by Mr. Chase, authorizing Mr. Downey to begin to pursue the outstanding balances noted in the report that was presented to the Board Directors in Executive Session.

Roll Call

Mr. Chase	Aye
Ms. Della-Croce	Aye
Mrs. Keyser	Aye
Mr. Altmiller	Aye
Mr. Glasson	Aye
Mrs. Murphy	Aye

Motion carried unanimously

Motion – Revised Tree Loan Agreement

Mr. Chase made a motion, seconded by Mr. Altmiller, authorizing Dr. Rajput and staff to look into revising the current Tree Loan Agreement in order to protect the Authority against non-payment of the Tree Loan Agreements.

Roll Call

Mr. Chase	Aye
Ms. Della-Croce	Aye
Mrs. Keyser	Aye
Mr. Altmiller	Aye
Mr. Glasson	Aye
Mrs. Murphy	Aye

Motion carried unanimously

Motion – Approve Outstanding EEOC Claim

Mr. Chase made a motion, seconded by Mr. Glasson, to accept and approve the settlement of the outstanding EEOC Claim within the parameters recommended by Counsel during tonight's executive session.

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Mr. Chase	Aye
Ms. Della-Croce	Aye
Mrs. Keyser	Aye
Mr. Altmiller	Nay
Mr. Glasson	Aye
Mrs. Murphy	Aye

Motion carried 5 Aye Votes – 1 nay Vote

Finance Manager's Report

Dr. Rajput is reporting for Mrs. Dunn who took the day off from work.

There are currently three (3) employees out on Disability.

Dr. Rajput reported that the Authority's bank balance as of May 28, 2015 is \$14,150,044.09 minus the committed project funds of \$3,147,283.23, bringing the balance to \$11,002,760.86.

Dr. Rajput stated that Colleen informed him that Tom Pollio and Debbie Magro helped her in making improvements to the lobby. Colleen and I would like to thank them both for their help.

Old Business

There was no old business presented to the Board.

New Business

Motion

Mrs. Chase made a motion, seconded by Mrs. Keyser, nominating Cynthia Murphy as Assistant Treasurer.
Motion carried unanimously.

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Adjournment

Mr. Chase made a motion, seconded by Mr. Altmiller, to adjourn the Board meeting at 8:50 P.M.

Motion carried unanimously.

Respectfully submitted by:


Cynthia Murphy
Assistant Secretary

JK/dm
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