

**LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY
BOARD MEETING MINUTES
March 22, 2012**

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday, March 22, 2012 at the Authority's Administration office located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mr. Armstrong, Chairperson, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance and a moment of silence.

Roll Call

Mrs. DeRosier, Secretary, took roll call as follows:

Board Members Present: Janet Keyser
Susan DeRosier
James Chase
John Monahan
Edward Czyzyk
Edmund Armstrong

Also Present: Vijay Rajput, Managing Director
Pat Koszarek, Finance Director
Nancy Burnell, Supervisor, Meter Department
Vince Capaldi, Superintendent, WTP
Fred Walcott, Assistant Superintendent, WTP
Phil Smythe, Field Technician
Bill Keyser, Electrician
James A. Downey III, Esquire
Robert Serpenti, Consulting Engineer

Public Participation

Sharon Lazaration of 1000 Easy Street, Tullytown

Mrs. Lazaration was present at last month's meeting explaining that she is a landlord with rental properties in Tullytown and feels that there are discrepancies in the procedures that the Authority has regarding tenant/landlord shutoffs. Mrs. Lazaration was assured that she will receive the information that she is requesting.

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Approval and Payment of the February 2012 Accounts Payable as Presented to the Board of Directors

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, to approve the payment of the February 2012 Accounts Payable as presented to the Board Directors in the amount of \$418,148.73.

Roll Call

Mrs. Keyser	Aye
Mr. Chase	Aye
Mr. Monahan	Aye
Mrs. DeRosier	Aye
Mr. Czyzyk	Aye
Mr. Armstrong	Aye

Motion carried unanimously

Approval of the December 20, 2011 Board Meeting Minutes as Presented to the Board Directors.

Motion

Mr. Chase made a motion, seconded by Monahan, to approve the December 20, 2011 Board meeting minutes as presented to the Board Directors.
Motion carried unanimously.

Pretreatment Variances

Charlie's One Stop Deli – 1601 Edgley Avenue, Levittown, PA. Frederica Wilson owner was Present.

Dr. Rajput informed the Board that Mrs. Wallover was not present for tonight's meeting.

Ms. Wilson, owner of Charlie's One Stop Deli stated that over the past year they have passed all required testing and they are asking that the Board reduce their testing from quarterly to once a year.

Dr. Rajput stated that at this time he would recommend that testing should be conducted twice a year.

Phil Smythe added that this facility is not tied into our system, they are tied into Bristol Township's system which in turn goes through Palmer Avenue and directly to our plant so there is no impact on our system, other than our plant. Mrs. Keyser added that it is still going through our plant and we are still treating it.

Motion

Mr. Monahan made a motion, seconded by Mr. Czyzyk, to allow Charlie's One Stop Deli to reduce their testing from quarterly to twice a year and then have them return in a year to see what their testing results look like.
Motion carried unanimously.

Managing Director's Report

Dr. Rajput reported on the following items:

Contract WTP-322: Disposal of Dewatered Sludge from the Authority's Water Treatment Plant

Bids were received for the above contract on March 13, 2012. After reviewing all required documents, Dr. Rajput recommended awarding Contract WTP-322: Disposal of Dewatered Sludge from the Authority's Water Treatment Plant to Waste Management located at 1121 Bordentown Road, Morrisville, PA 19067 in their bid amount of \$89.61 per ton. The duration of this contract is three years.

Motion

Mr. Chase made a motion, seconded by Mr. Czyzyk, to award Contract WTP-322: Disposal of Dewatered Sludge from the Authority's Water Treatment Plant to Waste Management located at 1121 Bordentown Road, Morrisville, PA 19067 in their bid amount of \$89.61 per ton.

Roll call on the Motion

Mr. Czyzyk	Aye
Mr. Chase	Aye
Mrs. Keyser	Aye
Mr. Monahan	Aye
Mrs. DeRosier	Aye
Mr. Armstrong	Aye

Motion passed unanimously

Contract WWTP-323: Disposal of Dewatered Sludge from the Authority's Wastewater Plant

Bids were received for the above contact on March 13, 2012. After reviewing all required documents. Dr. Rajput recommended awarding Contract WWTP-323: Disposal of Dewatered Sludge from the Authority's Wastewater Plant to Waste Management located at 1121 Bordentown Road, Morrisville, PA 19067 in their bid amount of \$90.64 per ton. The duration of this contract is three years.

Motion

Mr. Czyzyk made a motion, seconded by Mr. Monahan, to awarding Contract WWTP-323: Disposal of Dewatered Sledge from the Authority's Wastewater Plant to Waste Management located at 1121 Bordentown Road, Morrisville, PA 19067 in their bid amount of \$90.64 per ton.

Roll call on the Motion

Mr. Czyzyk	Aye
Mr. Chase	Aye
Mrs. Keyser	Aye
Mr. Monahan	Aye
Mrs. DeRosier	Aye
Mr. Armstrong	Aye

Motion passed unanimously

Contract WWTP – 328: Furnish and Supply Crushed Stone Aggregate to Lower Bucks County Joint Municipal Authority - Bucks County Consortium of Municipalities

Bids were received for the above contract on February 27, 2012. After reviewing all required documents. Dr. Rajput recommended awarding Contract WWTP – 328: Furnish and Supply Crushed Stone Aggregate to Lower Bucks County Joint Municipal Authority - Bucks County Consortium of Municipalities to Eureka Stone, Inc., 800 Lower State Road, Chalfont, PA 18914 for a period beginning April 1, 2012 and ending March 31, 2013 as per the specifications and general conditions contained in the bid documents of Bucks County Consortium of Municipalities for No. 2A Stone Mix \$11.00/ton delivered and No 2B ¾ Stone \$14.00/ton delivered.

Motion

Mr. Chase made a motion, seconded by Mr. Czyzyk, to award Contract WWTP – 328: Furnish and Supply Crushed Stone Aggregate to Lower Bucks County Joint Municipal Authority - Bucks County Consortium of Municipalities to Eureka Stone, Inc., 800 Lower State Road, Chalfont, PA 18914 for a period beginning April 1, 2012 and ending March 31, 2013 as per the specifications and general conditions contained in the bid documents of Bucks County Consortium of Municipalities for No. 2A Stone Mix \$11.00/ton delivered and No 2B ¾ Stone \$14.00/ton delivered.

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Roll call on the Motion

Mr. Czyzyk Aye
Mr. Chase Aye
Mrs. Keyser Aye
Mr. Monahan Aye
Mrs. DeRosier Aye
Mr. Armstrong Aye
Motion passed unanimously

The remainder of Dr. Rajput's report is for the Board's review.

Solicitor's Report – James A. Downey III, Esquire

Bristol Township Police Department – Electric Connection for Surveillance Tower – Bloomsdale Pump Station

Mr. Downey reported that last month the Board approved the agreement with Bristol Township to permit the BT Police Department to connect its CCTV tower light to the Authority's Bloomsdale Wastewater Pump Station. In turn for the use of electric power, the BT Police Department would install a camera at the pump station which would monitor our Station and give us access to monitor it remotely. Bristol Township approved the formal agreement Thursday.

Executive Session

At 7:55 P.M. Mr. Downey requested an executive session. The regular Board meeting reconvened at 8:45 P.M. Mr. Downey stated that during executive session personnel matters and pending litigation were discussed. Mr. Downey stated that we are presently scheduled in the Court of Common Pleas of Bucks County on the trial list of a three week period starting on Monday March 26th. There is a matter at issue with another entity the amount and controversy is approximately \$12,500. Mr. Downey is requesting authorization of up to 60% to settle the matter knowing full well that the court will sit council and parties down and try to hammer out a settlement.

Motion

Mr. Czyzyk made a motion, seconded by Mr. Chase, granting permission to Mr. Downey to settle the matter that the Authority is involved in with another entity up to 60%. The approximate total is \$12,500.

Roll call on the Motion

Mr. Czyzyk Aye
Mr. Chase Aye
Mrs. Keyser Aye
Mr. Monahan Aye
Mrs. DeRosier Aye
Mr. Armstrong Aye
Motion passed unanimously

Finance Director's Report

Ms. Koszarek on the following:

Unadjusted Balances

Bank Balance	\$11,533,554.22
Accounts Payable	153,743.83
Unadjusted Balance	11,379,810.39

Old Business

There was no old business brought before the Board at this time.

New Business

2011 - 2012 Municipal Authorities Act

Mrs. DeRosier stated that she did not have a copy of the 2011 - 2012 Municipal Authorities Act and suggested that we order some. Ms. Koszarek informed the Board that we do have one copy however, if all Board members would like a copy we will order them. Mrs. Keyser suggested to at least have some on hand for management personnel as well.

Billing

Mrs. DeRosier gave a copy of an article to each Board member regarding how one Municipality changed how they charged their customers.

Right to Know Law

Mrs. De Rosier stated that the Right to Know Law has made some changes to their laws.

Cleaning Services

Mrs. Keyser inquired as to whether Dr. Rajput has obtained any quotes regarding the cleaning of the three offices; Administration, Water Plant and Sewer Plant Dr. Rajput replied that he did have one person that was supposed to come in however, they never showed up. Dr. Rajput informed Mrs. Keyser that we are still looking. Mr. Chase added that we are looking for all three offices to be professionally cleaned. Dr. Rajput stated that the Utility personnel clean the Water and Wastewater plant however he will obtain quotes for all three offices. Mrs. Keyser added that Dr. Rajput will probably need to draw up specs for this project and it may have to go out for bid.

Motion

Mr. Chase made a motion, seconded by Mrs. Keyser, authorizing Dr. Rajput to draw up specs and get pricing for cleaning of the three offices; the administrative office, the water filtration Plant offices and the wastewater treatment plant offices. If necessary, advertise for bids and bring the information back to the Board for approval.

Roll call on the Motion

Mr. Czyzyk	Aye
Mr. Chase	Aye
Mrs. Keyser	Aye
Mr. Monahan	Aye
Mrs. DeRosier	Aye
Mr. Armstrong	Aye

Motion passed unanimously

Public Participation


There was no one from the public to address the Board.

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Adjournment of Board Meeting

Mr. Chase made a motion, seconded by Mrs. DeRosier, to adjourn the Board meeting at 9:05 P.M.
Motion carried unanimously.

Respectfully submitted by:


Susan DeRosier
Board Secretary