

**LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY
BOARD MEETING MINUTES
October 27, 2011**

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday, October 27, 2011, at the Authority's Administration office located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

Call to Order

Mrs. Keyser, Chairperson, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance and a moment of silence for Al Mancuso's sister who passed away.

Roll Call

Mrs. DeRosier, Secretary, took roll call as follows:

Board Members Present: Janet Keyser
Susan DeRosier
James Chase
John Monahan
Edmund Armstrong
Edward Czyzyk

Also Present: Vijay Rajput, Managing Director
Pat Koszarek, Finance Director
Nancy Burnell, Supervisor, Meter Department
James A. Downey III, Esquire
Vince Capaldi, Superintendent, WTP
Fred Walcott, Assistant Superintendent, WTP
Susan Wallover, Pretreatment Coordinator
Robert Serpente, Consulting Engineer

Public Participation

There was no public participation brought before the Board at this time.

Approval and Payment of the October 2011 Accounts Payable as Presented to the Board of Directors

Motion

Mr. Monahan made a motion, seconded by Mr. Chase, to approve the payment of the October 2011 Accounts Payable in the amount of \$697,713.96 as presented to the Board of Directors.

Roll Call

Mrs. Keyser	Aye
Mr. Chase	Aye
Mr. Monahan	Aye
Mr. Armstrong	Aye
Mrs. DeRosier	Aye
Mr. Czyzyk	Aye

Motion carried unanimously.

Approval of the September 23, 2011 Board Meeting Minutes as presented to the Board of Directors

Mr. Chase made a motion, seconded by Mr. Monahan, to approve the June 23, 2011 Board meeting minutes with revisions.
Motion carried unanimously.

Questions/Comments

Mrs. DeRosier pointed out that in the beginning of the minutes it states:

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday, June 23, 2011, at the Authority's Administration office located at 7811 New Falls Road, Levittown, Pennsylvania 19055.

The date should be changed to: September 22, 2011.

Motion

Mr. Armstrong made a motion, seconded by Mr. Chase, to Approve the September 23, 2011 Board meeting minutes with the above correction being made.
Motion carried unanimously.

Pretreatment Variances

Bella Wiseguyz Restaurant – 151 Falls-Tullytown Road, Levittown.

Mr. Smith, owner of this facility was not present at this time so the Board made the following motion:

Motion

Mr. Armstrong made a motion, seconded by Mr. Chase, to table any discussion until the November Board meeting when the owner will hopefully be present. Motion carried unanimously.

Managing Director’s Report

Dr. Rajput reported on the following items:

Contract WWTP-318: Upgrade of Aeration Blowers and Flow Equalization

Bids were opened Thursday, October 13 2011. A summary of the bid results is presented below:

BIDDER	TOTAL BASE BID AMOUNT
BSI-Brendan Stanton, Inc.- dba BSI Electrical 416 Stump Road Montgomeryville, PA 18936	\$1,150,000.00
A.N. Lynch Co., Inc. 122 Finkbiner Road Spring City, PA 19475	\$1,698,750.00

There were a total of eight (8) contractors who purchased plans and specs for the above contract. There were only two (2) bid proposals submitted. There is a difference of \$548,750. The lowest base bid amount is significantly higher than the estimated budget amount. Dr. Rajput will try to obtain better bid pricing. Dr. Rajput explained that the Authority could get a better bid price and could realize a significant savings by breaking up the contract in two. One contract would be to just purchase the equipment, and other larger priced items. The second contract would be for the installation of the electrical conduits and equipment purchased under the purchase contract. The scope of work would be reduced, specifically mechanical work. It is recommended that the Board reject all bids received on October 13, 2011. We will need to divide the contract into two contracts as presented above, advertise and receive bids. Bids should be received during the month of December. Dr. Rajput thanked Mr. Armstrong for his help with the electrical portion of the contract.

Motion

Mr. Armstrong made a motion, seconded by Mr. Monahan, to reject all bids received for Contract WWTP-318: Upgrade of Aeration Blowers and Flow Equalization and to divide this contract into two (2) parts to hopefully receive better cost figures.

Roll Call

Mrs. Keyser	Aye
Mr. Chase	Aye
Mr. Monahan	Aye
Mr. Armstrong	Aye
Mrs. DeRosier	Aye
Mr. Czyzyk	Aye

Motion carried unanimously.

High Service Pump No 4 – Electrical Problems

Based on extensive troubleshooting and testing, it has been decided that the best option is to replace the existing VFD of the High Service Pump with a new retrofit Allen Bradley/Rockwell Automation VFD. The quotation that was received on September 16, 2011 for the base drive is \$27,210 plus freight. It is Dr. Rajput and Mr. Bailey's opinion that this is a retrofit replacement proprietary item and therefore excluded from the bidding requirements, which Mr. Downey, Solicitor, agreed with. The cost for the purchase of the above stated VFD is not to exceed \$40,000. Dr. Rajput will also check with the insurance company to see if anything is covered under the Authority's policy.

Motion

Mr. Chase made a motion, seconded by Mr. Armstrong, authorizing to Dr. Rajput to proceed with the purchase of the VFD pump with the cost not to exceed \$40,000.

Roll Call

Mrs. Keyser	Aye
Mr. Chase	Aye
Mr. Monahan	Aye
Mr. Armstrong	Aye
Mrs. DeRosier	Aye
Mr. Czyzyk	Aye

Motion carried unanimously.

Government Accounting Standards Board (GASB) Statement No. 45

Ms. Koszarek reported in September and reiterated at this meeting that the Authority is required to perform valuation of its liability for retiree health benefits using the Alternative Measurement Method as provided in the GASB45. This report must be submitted by the end of the year. A proposal was obtained from James Marta, & Company. The fee for this service will not exceed \$1,900.

Motion

Mr. Chase made a motion, seconded by Mr. Monahan, authorizing Dr. Rajput and Ms. Koszarek to proceed with the valuation of the Authority's liability for retiree health benefits using the Alternative Measurement Method as provided in the GASB45 which is to be completed by the end of 2011. This valuation will be performed by James Marta and Company at a cost not to exceed \$1,900.

Roll Call

Mrs. Keyser	Aye
Mr. Chase	Aye
Mr. Monahan	Aye
Mr. Armstrong	Aye
Mrs. DeRosier	Aye
Mr. Czyzyk	Aye

Motion carried unanimously.

Meeting Dates for November and December 2011

Due to Thanksgiving and Christmas Holidays falling on or around Board meeting dates the Board Directors voted to change the Board meeting dates to Tuesday, November 22nd and Tuesday, December 20th. This will be advertised in the Bucks County Courier Times.

Motion

Mr. Chase made a motion, seconded by Mr. Czyzyk, to change the Board meeting dates to Tuesday, November 22nd and Tuesday, December 20th and to advertise in the Bucks County Courier Times.
Motion carried unanimously.

The remainder of Dr. Rajput's report is for the Board's review.

Pretreatment Variances

Bella Wiseguyz Restaurant – 151 Falls-Tullytown Road, Levittown - Rich Smith Owner.

Mr. Smith, this facility's owner arrived late to the meeting so the Board agreed to address this issue at this time.

This facility is currently renovating and is requesting a variance from installing an exterior baffled 1,000 gallon grease trap. Right now there is an existing 15 gallon interior grease trap.

Mr. Smith stated that the Board of Health has notified him that he needs to renovate his counters in his shop. While he was doing that he ended up renovating the dining area. The kitchen has not been touched. Mr. Smith further stated that he has never had a problem with his grease trap therefore he is requesting a variance from installing an exterior baffled 1,000 gallon grease trap. Mrs. Wallover informed the Board that currently she does not regulate this business therefore she has no testing history.

After further discussion, the following motion was made:

Motion

Mr. Chase made a motion, seconded by Mr. Czyzyk, granting permission to Mr. Smith to leave the existing 15 gallon interior grease trap and to perform the required quarterly testing for one (1) year. After that time Mr. Smith is required to come back before the Board to review his test results, however, should Mr. Smith fail any of the required tests within the one (1) year period he is to come back before the Board for further direction. Motion carried unanimously.

Solicitor's Report – James A. Downey III, Esquire

Executive Session

At 7:35 P.M. Mr. Downey requested an executive session. The regular Board meeting reconvened at 8:59 P.M. Mr. Downey stated during the executive session personnel along with Collective Bargaining issues.

Finance Director's Report

Ms. Koszarek reported on the following:

Unadjusted Balances

Unadjusted Balance	\$10,906,071
Current Accounts Payable	<290,286>
Unadjusted Balance	10,615,785
Capital Commitment Projects	<1,829,000>
Approximate Balance	\$ 8,786,785

Old Business

Meter Department Building

Mrs. DeRosier questioned the status of the building of the new meter department addition at the Administration office. Dr. Rajput replied that he gave a set of plans to Nancy Burnell and Dennis Burnell to review and he is hoping to have a draft plan ready to present to the Board at the November meeting.

Compressed Natural Gas Vehicles (CNG)

Mr. Armstrong stated that at the November Board meeting he is going to have some representatives from Bucks County Transportation will be present to discuss with the Board, the advantages of using Compressed Natural Gas Vehicles.

New Business

Marcellus Shale

Mrs. DeRosier informed the Board that State Representative Tina Davis is co-sponsoring a compromise bill to create a Marcellus Shale natural gas severance tax in the State. Mrs. DeRosier also had a newspaper article from the Courier times and an article from Tina Davis that she gave to Mrs. Magro to include in the next Board packet.

Public Participation

There was no public participation at this time.

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Adjournment of Board Meeting

Mr. Chase made a motion, seconded by Mr. Armstrong, to adjourn the Board meeting at 9:05 P.M.
Motion carried unanimously.

Respectfully submitted by:

Susan DeRosier
Board Secretary

SDR/dm