

LOWER BUCKS COUNTY JOINT MUNICIPAL AUTHORITY
BOARD MEETING MINUTES
November 22, 2010

The Board Directors of Lower Bucks County Joint Municipal Authority held their monthly meeting on Thursday, November 22, 2010 at the Authority's Administration office located at 7811 New Falls Road, Levittown, Pennsylvania, 19055.

Call to Order

Mr. Chase, Chairman, called the meeting to order at 7:00 P.M., which was followed by the Pledge of Allegiance and a moment of silence.

Roll Call

Mrs. DeRosier, Secretary, took roll call as follows:

Board Members Present: Susan DeRosier
 James Chase
 Anthony Verduci
 John Monahan
 Edward Czyzyk
 Edmund Armstrong

Also Present: Vijay Rajput, Managing Director
 Pat Koszarek, Finance Director
 Nancy Burnell, Supervisor, Meter Department
 Gary Tosti, Plant Manager
 Vince Capaldi, Superintendent, WTP
 Mickey Perrone, Asst Superintendent, WTP
 James A. Downey III, Esquire

Public Participation

Jared Freddo who resides at 133 Pamela Court addressed the Board. Mr. Freddo has a suggestion for the Board regarding real time water monitoring using E-Nose technology. The current methods of spot checking water quality could allow pollutants to get into the drinking water and it would not be detected until the next spot check from a laboratory. E-Nose Technology would allow the Authority to target pollutants to ensure that it is not in the water. E-Nose creates a shape from a scent, for instance if you train it to smell arsenic, it could alarm or auto shut-off the water. Another selling point for the use of E-Nose would be targeting industrial waste to make sure it does not go through the Authority's filtration system. Mr. Freddo suggested having industrial companies disclose the water contaminants they release. By using E-Nose and training it to look for the specific industrial waste, as well as other contaminants you can have the companies that create the waste to pay for its filtration.

Approval - Payment of November 2010 Accounts Payable as Presented to the Board of Directors

Questions/Comments

Mr. Verduci questioned the following invoices:

- Paul John's Tree Service
Invoice # 11/2/2010
Remove 3 trees @ Gaping Rock and Gamewood Roads.
Amount: \$3,000.00
- Paul John's Tree Service
Invoice #57 @ Spring Lane & 10 Park Lane Tree Removal
\$2,500.00

Ms. Koszarek replied that a portion of this is in conjunction with the Authority's Tree Removal Program. Dr. Rajput added that with regards to 57 Spring Lane & 10 Park Lane this is regarding the Tree Loan Program. The homeowner chooses their own tree removal company and after the work is complete and inspected, the Authority pays the tree company and the homeowner reimburses the Authority monthly until the bill has been paid off. The tree removal at Gaping Rock and Gamewood Roads is regarding the removal of trees on sewer easements. Mr. Tosti obtained three (3) quotations for this job.

Motion

Mr. Verduci made a motion, seconded by Mr. Monahan, to approve the payment of the November 2010 accounts payable as presented to the Board of Directors.
Motion carried unanimously.

Approval of the October 28, 2010 Board Meeting Minutes as Presented to the Board of Directors with Corrections

Mr. Monahan made a motion, seconded by Mr. Czyzyk, to approve the October 28, 2010 Board Meeting Minutes as presented with corrections.
Motion carried unanimously.

Managing Director's Report

Dr. Rajput reported on the following items:

Contract WWTP-311: Furnish and Deliver Polymers for Water and Wastewater Treatment Plants

Bids were received on November 16, 2010 for the above contract. After reviewing the bid proposals that were received, Polydyne, Inc submitted the lowest unit price for all four (4) polymer bid items.

As per the requirements of the specifications, the contractors/bidders are required to conduct plant scale testing to demonstrate the application of the proposed products. Recommendations regarding the award of this contract will be made to the Board after the required reports have been submitted.

Contract WWTP 310: Tree Trimming and Removal

The bid date for this contract was November 16, 2010. There were no bidders; therefore, this contract will be re-bid.

Contract WTP 309: Furnish and Supply Fire Hydrants, Valves and Ductile Iron Pipe

Bid proposals were received on November 19, 2010 for the purchase of fire hydrants and valves for a period of one (1) year. Based on the review of the bid proposals and technical specifications, it is recommended awarding the contract as follows:

1. Items 5 through 25, items 42 through 78, items 64 through 66, and items 85 through 89 to Kennedy Culvert.
2. Items 1 through 4, items 26 through 41, items 43 through 63 (except item 50 which has been omitted), items 67 through 77, and items 79 through 84 to Hajoca Corporation.

1st Motion

Mrs. DeRosier made a motion, seconded by Mr. Armstrong, to award Items 5 through 25, items 42 through 78, items 64 through 66, and items 85 through 89 to Kennedy Culvert located at 181 Horsham Road, Horsham PA.
Motion carried unanimously.

2nd Motion

Mr. Armstrong made a motion, seconded by Mrs. DeRosier, to award Items 1 through 4, items 26 through 41, items 43 through 63 (except item 50 which has been omitted), items 67 through 77, and items 79 through 84 to Hajoca Corporation located at PO Box 109, Lansdale, PA.
Motion carried unanimously.

Illegal Discharge

We are continuing to investigate any unpermitted/illegal discharge into the Authority's wastewater system. Twenty-four (24) hour composite samplers at three (3) pump stations that convey wastewater to the treatment plant have been installed. We have also asked for assistance from Tullytown Borough, Bristol Township, Middletown Township and Falls Township Police departments. Sampling of the discharge indicates it to be digested sludge/septic sludge or a wastewater with a very high solid content. This discharge is creating a high chlorine demand.

Project/Contract Status

PECO Electricity Supply

On November 11, 2010, we met with Clint Zediak, Manager, East Regional Sales of Exelon Energy Company regarding the quotation and contract for electricity supply on the standard fixed price contract. Mr. Downey, Solicitor, was asked to also review the contract. Three (3) other electricity suppliers have been contacted. Based on the preliminary price per KWH contract (fixed price for one to two years) with Exelon Energy Company, the Authority will realize a savings compared with the current PECO prices that will further increase in 2011.

Motion

Mr. Verduci made a motion, seconded by Mr. Czyzyk, giving authorization to Dr. Rajput to sign and secure a two (2) year contract with the company supplying the best/lowest price for electricity.
Motion carried unanimously.

Proposed 2011 Operating Budget

The Board chose to review the Proposed 2011 Operating Budget and discuss it at the December Board meeting.

Minimum Municipal Obligation (MMO) Resolution

Motion

Mrs. DeRosier made a motion, seconded by Mr. Czyzyk, to approve the resolution for the changes to the plants pension fund as presented.
Motion carried unanimously.

Questions/Comments

Laureen Marterella, an Authority employee, and also a member of the audience asked if they were referencing and including the clerical unit pension plan with the plant's pension plan. Ms. Koszarek replied yes this does refer to both the plants and clerical units.

The remainder of Dr. Rajput's report is for the Board's review.

Employee's Christmas Luncheon

Each year the Board Directors are asked to approve an employee Christmas luncheon. Dr. Rajput asked for the Board's approval to disburse funds to each department for the employee's Christmas luncheon in the same amounts that were approved and disbursed last year.

Motion

Mrs. DeRosier made a motion, seconded by Mr. Czyzyk, authorizing Dr. Rajput to disburse the same amounts approved last year to each department for the employee's Christmas luncheon.

Motion carried unanimously.

Holiday Hours

Dr. Rajput requested permission from the Board Directors to allow the employees a half-day on November 24th, for Thanksgiving and a half -day on December 23rd, for Christmas.

Motion

Mrs. DeRosier made a motion, seconded by Mr. Czyzyk, granting non-critical personnel a half-day on November 24th, for Thanksgiving and a half -day on December 23rd, for Christmas.

Solicitor's Report – James A. Downey III, Esquire

Executive Session

At 7:48 P.M. Mr. Downey requested an executive session. The regular Board meeting reconvened at 8:18 P.M. Mr. Downey stated that during the executive session, personnel matters and ongoing litigation were discussed.

After some discussion, the following motion was made.

Motion

Mr. Armstrong made a motion, seconded by Mr. Czyzyk, regarding employee No. 187 who is scheduled to report to work Tuesday, November 23rd with appropriate documentation stating that he is able and ready to work. If employee 187 complies as directed in correspondence that was delivered to him and for reasons of being absent without leave that he is suspended without pay for a period of two (2) weeks. Should said employee not appear, or appear without the proper paperwork, or appear with improper or no paperwork, then employee's employment with the Authority is to be terminated immediately.

Motion carried unanimously.

Finance Director's Report

Ms. Koszarek reported on the following unadjusted Balances:

- Revenue Account Balance \$9,547,992.00
- Accounts Payable Approved 11/22/10 \$ 145,169.42
- MMO to be paid \$ 560,056.00
- Capital Expenditures To Date (cash out) \$1,671,734.00

Ms. Koszarek stated that MMO stands for Minimum Municipal Obligation. Ms. Koszarek supplies them with employee salaries and they in turn calculate the amount for the Authority to pay. The MMO that was just discussed is for 2010. Ms. Koszarek is now presenting the 2011 MMO cost for Board approval.

Motion

Mr. Czyzyk made a motion, seconded by Mrs. DeRosier, to approve the 2011 Minimum Municipal Obligation costs for 2011 as presented by Ms. Koszarek. Motion carried unanimously.

The remainder of Ms. Koszarek's report is for the Board's review.

Old Business

Compressed Natural Gas (CNG)

Mr. Armstrong informed the Board that he and Phil Smythe will be bringing a drawing to the Board showing where everything will be placed if the Board chooses to go with this. Mr. Armstrong stated that Bristol Township, as well as the Fire Marshall and Code Enforcement Officer, have no issues with the Authority installing this. Mr. Armstrong is waiting for information from Bucks County Transportation so we can figure out what kind of usage what kind of usage and sales figures we would be generating.

Pretreatment Variances

Ocean Delicacy, located at 4029 New Rodgers Road

Mrs. DeRosier stated that at a previous meeting the Board made a motion to have Mrs. Wallover proceed with the next step, which was termination of service due to the fact that they have not complied with the rules and regulations and is asking if anything further has been done. Dr. Rajput replied that he will check into this and report back to the Board.

Workshop/Garage – Meter Reading Department

Mrs. DeRosier questioned the progress of the Meter Department Workshop/Garage. Mr. Chase replied that Dr. Rajput is still reviewing several options.

Mr. Verduci questioned the Meter Department van. Dr. Rajput is looking into this.

New Business

There was no new business brought before the Board.

Public Participation

There was no public participation at this time.

Adjournment of Board Meeting

Mr. Czyzyk made a motion, seconded by Mr. Armstrong, to adjourn the Board meeting at 8:30 P.M.
Motion carried unanimously.

Respectfully Submitted by:

Susan DeRosier, Secretary